

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Thursday, **May 2, 2024** at 9:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Eric Lavoie	Chairperson
Jessica Petrucci	Vice Chairperson
Emily Cassidy	Assistant Secretary
Lindsey Roden	Assistant Secretary
Bobbie Henley	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Monica Virgen	District Manager, GMS
Marshall Tindall	Field Manager, GMS
Savannah Hancock	District Counsel, Kilinski Van Wyk
Lisa Kelley <i>by Zoom</i>	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were five Supervisors present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at the meeting and no members of the public joining via Zoom.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 4, 2024
Board of Supervisors Meeting**

Ms. Burns presented the minutes from the April 4, 2024 Board of Supervisor meeting and asked for any questions, comments, or corrections. The Board had no changes to the minutes.

May 2, 2024

Hammock Reserve CDD

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the Minutes of the April 4, 2024 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-04 Approving the Proposed Fiscal Year 2024/2025 Budget (Suggested Date: August 1, 2024) and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget

Ms. Burns stated the suggested date for the public hearing is August 1st which is the regular August meeting. There is not a proposed increased on this budget. The assessment amount is the same as the current year. Most of the costs for the field expenses were already estimated in the budget for the current year. A few items had some increases, and the capital reserve transfer was reduced to offset those. Ms. Burns noted that all four phases are accounted for and there is no future development.

On MOTION by Ms. Petrucci, seconded by Ms. Roden, with all in favor, Resolution 2024-04 Approving the Proposed Fiscal Year 2024/2025 Budget and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget for August 1, 2024, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-05 Designating a Date, Time, and Location for a Landowners' Meeting and Election (November 7, 2024)

Ms. Burns noted the date for the landowners' election is November 7, 2024 at 9:30 a.m. The proxy forms and ballots are available in the agenda package.

On MOTION by Ms. Petrucci, seconded by Ms. Roden, with all in favor, Resolution 2024-05 Designating November 7, 2024 for the Landowners' Meeting at 9:30 a.m., was approved.

SIXTH ORDER OF BUSINESS

Ratification of Phase 4 Conveyance Documents

Ms. Burns noted these have already been executed and just need to be ratified by the Board.

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On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the Phase 4 Conveyance Documents, were ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hancock reminded the Board of ethics training and Form 1.

B. Engineer

Ms. Kelley had nothing to report.

C. Field Manager’s Report (to be provided under separate cover)

Mr. Tindall presented the Field Manager’s Report. He presented a proposal from Aquatic Weed Management to add a section to the contract.

On MOTION by Ms. Petrucci, seconded by Ms. Henley, with all in favor, the Proposal from Aquatic Weed Management, was approved.

D. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register from March 22nd through April 18th totaling \$545,045.84. The large amounts are transfers to US Bank. She noted she would be happy to answer any questions on any of the invoices.

On MOTION by Ms. Roden, seconded by Ms. Petrucci, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial statements are included in the packet for review. There is no action necessary.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

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NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn.

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:

Eric Lavoie

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Chairman/Vice Chairman