

**MINUTES OF MEETING  
HAMMOCK RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **November 2, 2021** at 1:30 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Matthew Cassidy	Assistant Secretary
Justin Frye	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	KE Law Group
Marshall Tindall	GMS
Clayton Smith <i>by phone</i>	GMS
Heather Wertz <i>by Zoom</i>	Absolute Engineering, Inc.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were five members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 5,  
2021 Board of Supervisors Meeting**

Ms. Burns presented the October 5, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the October 5, 2021, Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Ranking of Proposals Received for Construction Services for Phase 3**

Ms. Burns stated that they received four bids. The bids were from Tucker Paving, Cobb, Kearney, and QGS. Ms. Wertz joined the meeting via Zoom and noted the bid amounts. The lowest bid was from Tucker Paving at \$6,725,198.34. Her recommendation was to go with Tucker.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Proposal from Tucker Paving for Construction Services for Phase 3, and to Accept the Rankings and Send the NITA to Tucker Paving, was approved.

**FIFTH ORDER OF BUSINESS**

**Ranking of Proposals Received for Construction Services for Phase 4**

Ms. Wertz stated that the lowest bid for this phase also came from Tucker Paving. She also stated that the bids were complete and do not require adjustments.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Proposal from Tucker Paving for Construction Services for Phase 4, and to Accept the Rankings and Send the NITA to Tucker Paving, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Arbitrage Rebate Report for Series 2020 AA1 Project**

Ms. Burns stated that this was included in the agenda and it outlined that the District does not earn more interest than it pays. The report is a requirement of the Trust Indenture. She offered to answer any questions.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Arbitrage Rebate Report for Series 2020 AA1 Project, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk stated that he did not have anything to report.

**B. Engineer**

There being no engineer present, the next item followed.

**C. Field Manager's Report**

Mr. Tindall stated that landscaping contracts started. He also stated that a wall had been hit but there were no structural issues with it. Mr. Tindall brought up some not sodded areas that he said would need to be addressed eventually. The Board and Mr. Tindall discussed a hydrant that was used to water CDD installs.

**D. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns presented the check register and asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns stated that the financials were included in the packet for review. There was no action necessary unless there were any questions. The Board had no questions on the financials.

**iii. Items for Ratification**

**a) Ratification of Series 2020 (AA1) Requisitions #56 to #60**

**b) Ratification of Summary of Series 2021 (AA2) Requisitions #34 to #39**

Ms. Burns noted that these have been approved, they just need to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2020 (AA1) Requisitions #56-#60, and the Series 2021 (AA2) Requisitions #34 to #39, were ratified.

c) **Ratification of FY 2021 Funding Requests #13 to #16**

d) **Ratification of FY 2022 Funding Request #1**

Ms. Burns noted that these have been approved, they just need to be ratified by the Board.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the FY 2021 Funding Requests #13 to #16, and the FY 2022 Funding Request #1, were ratified.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman