

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **April 5, 2022** at 1:30 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Matthew Cassidy
Andrew Rhinehart

Vice Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Roy Van Wyk *by Zoom*
Marshall Tindall
Bob Gang *by Zoom*

District Manager, GMS
KE Law Group
GMS
Greenberg

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three Board members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the March 1, 2022
Board of Supervisors Meeting**

Ms. Burns presented the March 1, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

<p>On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Minutes of the March 1, 2021, Board of Supervisors Meeting, were approved.</p>

April 5, 2022

Hammock Reserve CDD

FOURTH ORDER OF BUSINESS

Presentation and Approval Updated Amended and Restated Engineer’s Report (Updated March 22, 2022)

Ms. Burns presented the revised Engineer’s Report, noting that the update included the cost table in Phase 3 totaling \$10,131,000. She asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Updated Amended and Restated Engineer’s Report (Updated March 22, 2022), was approved.

FIFTH ORDER OF BUSINESS

Presentation and Approval of Updated Supplemental Assessment Methodology for AA3 (Dated April 5, 2022)

Ms. Burns presented the revised Supplemental Assessment Methodology, noting that it reflected the changes to the Engineer’s report, updating the costs for Phase 3. She also noted that there was an updated bond sizing included.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Updated Supplemental Assessment Methodology for AA3 (Dated April 5, 2022), was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-05 Supplemental Assessment Resolution (to be provided under separated cover)

This item was tabled until the next meeting.

SEVENTH ORDER OF BUSINESS

Consideration of Phase 2 Conveyance Documents

Mr. Gang presented the conveyance documents, noting that staff reviewed the Phase 2 area, and it was determined it was completed efficiently. Ms. Burns asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Phase 2 Conveyance Documents, were approved.

April 5, 2022

Hammock Reserve CDD

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2022-06
Authorizing the Use of Electronic
Documents and Signatures**

Ms. Burns presented the resolution, noting that it would allow the District to utilize electronic signatures for the majority of the District’s records.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, Resolution 2022-06 Authorizing the Use of Electronic Documents and Signatures, was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report for the Board.

B. Engineer

There being no engineer present, the next item followed.

C. Field Manager’s Report

Mr. Tindall reviewed his report, noting that signs were put up at the Northern section playground regarding pets being leashed, pest control was updated, construction on the pool is moving along with an approximate finish time of 8 weeks, side gaps and lights along streets were being fixed and replaced, irrigation control was fixed after having ants within it. Solar lighting at mailboxes was in the process of being completed.

Ms. Burns asked if there were questions, and hearing none, asked for a motion to approve.

D. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register and asked for a motion to approve. The total was \$286,341.57.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financials were included in the packet for review. There was no action necessary. The Board had no questions on the financials.

April 5, 2022

Hammock Reserve CDD

iii. Ratification of Summary of Series 2021 (AA2) Requisitions #63 to #74

Ms. Burns noted that these have been approved, they just need to be ratified by the Board.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Series 2021 (AA2) Requisitions #63 to #74, were ratified.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Continuation of Meeting

Ms. Burns continued the meeting to April 20th at 2:00 p.m.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the meeting was continued to Wednesday, April 20, 2022 @ 2:00 PM @ 346 E. Central Ave., Winter Haven, FL 33880.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman