

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **February 1, 2022** at 1:30 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Matthew Cassidy	Assistant Secretary
Justin Frye	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	KE Law Group
Marshall Tindall	GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the November 2,
2021 Board of Supervisors Meeting**

Ms. Burns presented the November 2, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Frye, seconded by Mr. Rhinehart, with all in favor, the Minutes of the November 2, 2021, Board of Supervisors Meeting, were approved.
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FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2022-02
Directing Chairman and District Staff to
File a Petition Amending District
Boundaries**

Ms. Burns stated that this regards the area that is being removed from the District that is 95.86 acres. She offered to answer any questions from the Board.

On MOTION by Mr. Frye, seconded by Mr. Rhinehart, with all in favor, Resolution 2022-02 Directing Chairman and District Staff to File a Petition Amending District Boundaries, Pending Verification of the Final Parcel List, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Boundary Amendment
Funding Agreement**

Ms. Burns stated that the entity was EKK Venture 1 LLC and they will fund the expenses related to the Boundary Amendment for Hammock Reserve. She also stated that the expenses were not reimbursable.

On MOTION by Mr. Rhinehart, seconded by Mr. Frye, with all in favor, the Boundary Amendment Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS

**Ratification of 2022 Data Sharing and
Usage Agreement with Polk County
Property Appraiser**

Ms. Burns stated that this agreement outlines that the staff will not disclose exempt parcels in a public records request.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, the 2022 Data Sharing and Usage Agreement with Polk County Property Appraiser, was ratified.

SEVENTH ORDER OF BUSINESS

**Ratification of Contract Agreement with
Polk County Property Appraiser**

Ms. Burns stated that this is the annual renewal that allows them to collect assessments on roll in November of 2022.

On MOTION by Mr. Rhinehart, seconded by Mr. Frye, with all in favor, the Contract Agreement with Polk County Property Appraiser, was ratified.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk stated that they would start working on the Boundary Amendment right away.

B. Engineer

There being no engineer present, the next item followed.

C. Field Manager's Report

i. Consideration of Landscape Maintenance Addendum for Phase 2 (to be provided under separate cover)

Mr. Tindall reviewed his report included in the agenda package for the Board. He also handed out information about the Landscape Maintenance Addendum for Phase 2 and stated that the annual cost for this would be \$25,262 in addition to the original \$37,545 annual amount.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, the Landscape Maintenance Addendum for Phase 2, was approved.

D. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register and asked for a motion to approve. The total was \$73,129.83 through January 26, 2022.

On MOTION by Mr. Frye, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financials were included in the packet for review. There was no action necessary. The Board had no questions on the financials.

iii. Items for Ratification

- a) Ratification of Summary of Series 2020 (AA1) Requisitions #61 to #68
- b) Ratification of Summary of Series 2021 (AA2) Requisitions #40 to #54
- c) Ratification of FY 2022 Funding Request #2

Ms. Burns noted that these have been approved, they just need to be ratified by the Board.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, the Summary of Series 2020 (AA1) Requisitions #61 to #68, the Summary of Series 2021 (AA2) Requisitions #40 to #54, and FY 2022 Funding Request #2, were ratified.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Frye, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman