

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **August 3, 2021** at 1:30 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Matthew Cassidy	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>by Zoom</i>	KE Law Group

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were four members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Ratification of Joint Letter from Hopping
Green & Sams and KE Law Group
Regarding District Counsel
Representation**

Ms. Burns stated that this was already signed by Mr. Heath outside of the meeting, and it just needed to be ratified by the Board.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Joint Letter from Hopping Green & Sams and KE Law Group Regarding District Counsel Representation, was ratified.
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FOURTH ORDER OF BUSINESS

Consideration of Fee Agreement with KE Law Group

Ms. Burns stated this agreement contained the same fees that the prior agreement had. She stated that Mr. Van Wyk was on the phone if anyone had any questions. Hearing none,

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Fee Agreement with KE Law Group, was approved.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the July 6, 2021 Board of Supervisors Meeting

Ms. Burns presented the July 6, 2021, Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Minutes of the July 6, 2021, Board of Supervisors Meeting, were approved.

SIXTH ORDER OF BUSINESS

Public Hearings

A. Public Hearing on the Adoption of the Fiscal Year 2022 Budget

Ms. Burns asked for a motion to open the public hearing. She stated that this had been advertised in the paper.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2021-15 Adoption of the District's Fiscal Year 2022 Budget and Appropriating Funds

Ms. Burns stated that this resolution adopted the budget and was included in the Board member's packets. She stated that there had not been any changes to it since the Board last saw it as the preliminary budget with an exception to the actuals. She stated that the assessment direct bill amount moved to developer contribution. They will fund as needed rather than direct billing for the unplatted lots.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Resolution 2021-15 Adoption of the District's Fiscal Year 2022 Budget and Appropriating Funds, was approved as amended.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Closing the Public Hearing, was approved.

Ms. Burns stated that they would bring the Deficit Funding Agreement to the next meeting.

B. Public Hearing on the Imposition of Operations and Maintenance Special Assessments

Ms. Burns asked for a motion to open the public hearing. She stated that this had been advertised in the paper.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2021-16 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Burns stated that this was included in the Board member's packets. She stated that the only change was the one she previously noted with the budget. She stated that instead of sending a direct bill for the amounts noted on the Operations and Maintenance, they were going to date that so that it is part of the Deficit Funding Agreement.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2021-16 Imposing Special Assessments and Certifying an Assessment Roll, As Amended to Remove the Direct Bill Portion, was approved.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Closing the Public Hearing, was approved.

SEVENTH ORDER OF BUSINESS

**Consideration Resolution 2021-17
Designation of Regular Monthly Meeting
Date, Time, and Location for Fiscal Year
2022**

Ms. Burns stated that the current schedule is the first Tuesday of each month and asked the Board if they would like to keep the schedule the same. Hearing no changes,

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Resolution 2021-17 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2022, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2021-18 Re-Designating the Registered Agent for the District

Ms. Burns stated that Mr. Van Wyk and Hopping Green & Sams were previously the registered agent, and this resolution would change the registered agent to Ms. Burns and her office. She elaborated that this meant that any correspondence with the state would get sent to her office.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2021-18 Redesignating the Registered Agent for the District, was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk stated that he did not have anything further to report.

B. Engineer

There being no engineer present, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register through July 27th and asked for a motion to approve.

The total amount was \$120,273.12.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financials were included in the packet for review and they were through June 30th. There was no action necessary unless there were any questions. The Board had no questions on the financials.

iii. Ratification of Fiscal Year 2021 Funding Requests #2 to #6

Ms. Burns noted these have been approved, they just need to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Cassidy, with all in favor, the Fiscal Year 2021 Funding Requests #2 to #6, were ratified.

iv. Ratification of Summary of Series 2021 (AA2) Requisitions #13 to #18

Ms. Burns noted that these have been approved, they just need to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Series 2021 (AA2) Requisitions #13 to #18, were ratified.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman