

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Hammock Reserve Community Development District was held Tuesday, **October 20, 2020** at 1:15 p.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Patrick Marone	Assistant Secretary
Matthew Cassidy	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams
Roy Van Wyk	Hopping Green & Sams
April Payeur	Developer's Office

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Five board members were present via Zoom teleconference constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns recognized that no public was present, only Board members and staff.

THIRD ORDER OF BUSINESS

**Review of Proposals and Tally of Audit
Committee Members Rankings**

- A. **Grau & Associates – 1**
- B. **McDermitt Davis – 3**
- C. **Berger, Toombs, Elam, Gaines & Frank – 2**
- D. **CRI – 4**

Ms. Burns stated that proposals were received from four auditing firms for the RFP. All the proposals are included in the package along with a ranking sheet. The Board has the ability to rank the firms individually if they choose, or they can go through and rank them as a group.

Ms. Burns reports that all four firms are more than capable of performing the scope of work of providing an audit to the District. Ms. Burns recommended to assigning the full twenty points in the categories of ability of personnel, proposer’s experience, understanding scope of work, and ability to furnish the required services. The variable will be for price. The lowest bid was Grau & Associates for which they were awarded twenty points. The next lowest bid was from Berger Toombs and they were awarded nineteen points. The next lowest was McDirmit Davis, with an awarded eighteen points. The highest priced bid was CRI, and they were awarded seventeen points. The rankings were as follows; Grau #1, Berger Toombs #2, McDirmit Davis #3, and CRI #4.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Ranking Grau & Associates #1, Berger Toombs #2, McDirmit Davis #3, and CRI #4, was approved.

FOURTH ORDER OF BUSINESSES

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the meeting was adjourned at 1:20 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman