

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Wednesday, **August 12, 2020** at 3:00 p.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Matthew Cassidy	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams
Roy Van Wyk	Hopping Green & Sams
Dennis Wood	Engineer
April Payeur	Developer's Office

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were five members present via zoom constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public joining the meeting via Zoom or by the phone line.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the June 16, 2020
Board of Supervisors Meeting**

Ms. Burns presented the June 16, 2020 Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes or corrections to the minutes.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Minutes of the June 16, 2020 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Review and Ranking of Proposals
Received for Phase 1 Construction RFP**

Ms. Burns presented the RFP, stating that it had been provided by the District Engineer.

Mr. Wood added that they had a good turnout with eight bids submitted. Mr. Wood stated that he ranked in accordance with the criteria specified in the project manual. He presented Exhibit ‘D’, which showed how the points were divided into each of the categories identified including personnel, experience, understanding a scope, financial capability, and schedule.

Mr. Wood presented Exhibit ‘B’, which was a summary of what the base bids were in reference to the contractors, and relative to what the adjusted bids were. Mr. Wood explained that he took all of the bids and put them in a summary form with the numbers that were given to the contractors. Based on Mr. Wood’s evaluation, Blue Ox had a ranking total of 95.4, QGS was second with a ranking of 93.5, Kearney was 91.55, RIPA was 86.42, Jr. Davis was 83.01, Watson was 79.71, Tucker was 77.76, and Cobb was 76.16. Mr. Wood recommended that the contract be awarded to Blue Ox.

Ms. Rigoni asked Mr. Wood if all of the submitted bids were responsive and responsible with the requests for proposals, to which Mr. Wood answered yes.

Mr. Heath asked Mr. Wood if he had any experience with Blue Ox, to which Mr. Wood responded that they had done three projects that he had been involved with. He added that the contractor was responsive and got things done in a timely manner, therefore he had no hesitation in his recommendation.

Mr. Heath asked where Blue Ox was located out of, and Mr. Wood replied that they were located out of Sanford.

Ms. Schwenk added that she agreed with Mr. Wood’s findings, stating that from a District side of things having a contractor that would get things done in a short amount of time in order to provide lots to residents sooner was a must from that standpoint.

Mr. Heath gave Mr. Wood his regards, stating that he had done a great job of completing a thorough examination of all contractors.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Ranking of Proposals Received for Phase 1 Construction RFP, and the Authorization to Send a Letter of Intent to Award to Blue Ox, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Construction Funding Agreement

Ms. Burns explained that the agreement was with JMBI Real Estate, LLC to fund construction costs that the District will reimburse out of the first bond issuance. She asked if there were any questions, and hearing none,

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Construction Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Temporary Construction and Access Easement Agreement

Ms. Burns explained that the agreement was with JMBI Real Estate, LLC to grant the District a temporary construction access easement for the purpose of constructing the improvements in the Engineer’s Report that was listed in the package. The Board had no questions on the agreement.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Temporary Construction and Access Easement Agreement was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2020-35 Direct Purchase Resolution

Ms. Burns explained that the resolution would allow the District to directly purchase construction materials, which would be a significant construction cost reduction. Ms. Burns stated that the resolution names the District Engineer as the purchasing agent, and the forms of agreements that would be filled out when the District makes purchases was attached to the resolution for review. The Board had no questions on the resolution.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, Resolution 2020-35 Direct Purchase Resolution, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni noted she had nothing to report other than the Executive Order issued August 7th extended the remote meeting ability through October 1st.

Mr. Heath asked if the Zoom meeting was in the advertisement so that residents could attend, to which Ms. Burns clarified that directions for attendance were in the ad as well as on the District website.

Ms. Rigoni added that any public members with questions can submit their questions to the District manager within a certain date and time prior to the meeting so they can be addressed during the meeting.

B. Engineer

There being none, the next item followed.

C. District Manager’s Report

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting at 3:16 p.m.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned at 3:16 p.m.

August 12, 2020

Hammock Reserve CDD


Secretary/Assistant Secretary


Chairman/Vice Chairman