

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **March 17, 2020** at 1:19 p.m. at 346 E. Central Ave. Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath
Matthew Cassidy
Andrew Rhinehart

Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Michelle Rigoni *via phone*

District Manager, GMS
Hopping Green & Sams

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three members present, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at this time.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the January 29th
Landowners' Election and Board of
Supervisors Meeting**

Ms. Burns presented the January 29th Landowners' Election and Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. Hearing none, she asked for a motion to approve both sets of minutes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the January 29, 2020 Landowners' Election and Board of Supervisors Meetings, were approved.
--

FOURTH ORDER OF BUSINESS

Public Hearings

Ms. Burns stated this public hearing was advertised in the paper and the budget was sent to the county at least 60 days prior to this public hearing date. She asked for a motion to open the Public Hearing.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Opening the Public Hearing was approved.

Ms. Burns stated there were no members of the public present and asked for a motion to close the public hearing.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, Closing the Public Hearing, was approved.

A. Public Hearing on Adoption of FY 2020 Budget

**i. Consideration of Resolution 2020-32 Adoption of the Fiscal Year
2020 Budget and Appropriating Funds**

Ms. Burns stated the Fiscal Year 2020 budget was in the agenda package and that it had not changed since the board saw it the last time. She stated she would be glad to answer any questions, if there were none, she was looking for a motion to approve.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2020-32 Adoption of the Fiscal Year 2020 Budget and Appropriating Funds, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2020-33
Adopting Internal Controls Policy**

Ms. Burns stated the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse. She asked for a motion to approve the Internal Controls Policy.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Resolution 2020-33 Adopting Internal Controls Policy, was approved.

SIXTH ORDER OF BUSINESS

Consideration of a Personnel Leasing Agreement

Ms. Burns stated this agreement is between the CDD and JMBI Real Estate, LLC to lease certain personnel for assisting the District Manager and District Engineer with the administration and processing of construction related activity.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Personnel Leasing Agreement with JMBI Real Estate, LLC, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Uniform Collection Agreement with Polk County Tax Collector

Ms. Burns noted she did not anticipate this District would go on roll this year, but the agreement would be sent to the tax collector so that when we are ready the following year, they will be set up.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Uniform Collection Agreement with Polk County Tax Collector, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni noted she had nothing to report

B. Engineer

There being none, the next item followed.

C. District Manager's Report

Ms. Burns had nothing further to report.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

There being none, the next item followed.

March 17, 2020

Hammock Reserve CDD

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting at 1:22 p.m.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned at 1:22 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman