

**MINUTES OF MEETING
HAMMOCK RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Wednesday, **January 20, 2021** at 1:15 p.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Patrick Marone	Assistant Secretary
Matthew Cassidy	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were four members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the December 15,
2020 Board of Supervisors Meeting**

Ms. Burns presented the December 15, 2020 Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the December 15, 2020 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-05 Authorizing Additional Validation and Increasing Total Maximum Bonds Amount

Ms. Burns presented Resolution 2021-05 and stated that it is included in the agenda package. They previously went through a bond validation and validated \$14 million of bonds. They will need to go back through the validation process to have the capacity to issue additional bonds for the expansion area. This resolution would increase the \$14 million to \$28 million. The attached exhibit shows the summary of cost from the engineer’s office showing the \$23,643,000 worth of construction proceeds and that is why they need to increase to \$28 million.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2021-05 Authorizing Additional Validation and Increasing Total Maximum Bonds Amount, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Notice of Phase 2 RFP for Construction Services and Approval of Evaluation Criteria

Ms. Burns noted that the project manual will be available for pickup on Monday, January 25th. The questions are due February 19th and the proposals are due February 26th. She stated that this was the quickest timeline they could get out allowing for a 30-day response period. The selection criteria that are included are the standard evaluation criteria that has been used at other Districts. They would be looking for a motion to authorize staff to issue the RFP and approve the selection criteria.

On MOTION by Mr. Heath, seconded by Mr. Cassidy, with all in favor, the Notice of Phase 2 RFP for Construction Services and Approval of Evaluation Criteria, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Memorandum from Hopping, Green & Sams Regarding E-Verify Requirements for 2021

Ms. Burns stated for the record that there is a new law that requires Districts to register an E-Verify system and they are looking for a motion to authorize the manager to enroll the District and approve the form of the memorandum of understanding.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Authorizing the District Manager to Enroll the District in E-Verify and Approving the Memorandum from Hopping, Green & Sams, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni updated the Board on the Boundary Amendment. They are well underway with the petition and the exhibits. As soon as they have the landowner consents and authorization executed and returned, they should be ready to file.

Mr. Heath asked if she was waiting on the Board and she answered that she believes Amy has sent the consent and authorization that week, but she will get with her to be sure on when and who it was sent to.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

Ms. Burns noted that the next meeting is scheduled for February 2nd which is only 10 days from this meeting. If there is nothing from the rest of the Board for that meeting, she suggested they cancel. The Board agreed to cancel the February meeting.

i. Approval of Check Register

Ms. Burns presented the check register through January 13th with a total amount of \$7,550.70.

On MOTION by Mr. Heath, seconded by Mr. Cassidy, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financials were included in the packet for review and there is no action necessary unless there were any questions. The Board had no questions on the financials.

iii. Ratification of Summary of Series 2020 (AA1) Requisitions #17 to #25

Ms. Burns noted these have been previously approved and funded, they just need to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2020 (AA1) Requisitions #17 through #25, were ratified.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman