

*Hammock Reserve  
Community Development District*

*Agenda*

*August 12, 2020*

# AGENDA

# *Hammock Reserve*

## *Community Development District*

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219 East Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

August 5, 2020

**Board of Supervisors  
Hammock Reserve  
Community Development District**

Dear Board Members:

A meeting of the Board of Supervisors of the **Hammock Reserve Community Development District** will be held **Wednesday, August 12, 2020 at 3:00 PM via Zoom Teleconference.**

**Zoom Video Link:** <https://zoom.us/j/92948297965>

**Zoom Call-In Information:** 1-646-876-9923

**Meeting ID:** 929 4829 7965

Following is the advance agenda for the meeting:

### **Board of Supervisors Meeting**

1. Roll Call
2. Public Comment Period (<sup>1</sup>Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
3. Approval of Minutes of the June 16, 2020 Board of Supervisors Meeting
4. Review and Ranking of Proposals Received for Phase 1 Construction RFP (*to be provided under separate cover*)
5. Consideration of Construction Funding Agreement
6. Consideration of Temporary Construction and Access Easement Agreement
7. Consideration of Resolution 2020-35 Direct Purchase Resolution
8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager's Report
9. Other Business

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<sup>1</sup> Comments will be limited to three (3) minutes

10. Supervisors Requests and Audience Comments
11. Adjournment

The second order of business is the Public Comment Period.

The third order of business is the approval of the minutes of the June 16, 2020 Board of Supervisors meeting. A copy of the minutes is enclosed for your review.

The fourth order of business is the Review and Ranking of Proposals Received for Phase 1 Construction RFP. *Ranking sheet to be provided under separate cover.*

The fifth order of business is the Consideration of Construction Funding Agreement. A copy of the agreement is enclosed for your review.

The sixth order of business is the Consideration of Temporary Construction and Access Easement Agreement. A copy of the agreement is enclosed for your review.

The seventh order of business is the Consideration of Resolution 2020-35 Direct Purchase Resolution. A copy of the resolution is enclosed for your review.

The eighth order of business is Staff Reports. Section C is the District Manager's Report.

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please do not hesitate to contact me.

Sincerely,

Jill Burns  
District Manager

CC: Roy Van Wyk, District Counsel

Enclosures

# MINUTES

**MINUTES OF MEETING  
HAMMOCK RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Hammock Reserve Community Development District was held Tuesday, **June 16, 2020** at 1:15 p.m. via Zoom Teleconference.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams
April Payeur	Developer's Office

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were four members present via zoom constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members joining the meeting via Zoom or by the phone line.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the May 19, 2020  
Board of Supervisors Meeting**

Ms. Burns presented the May 19, 2020 Board of Supervisors meeting minutes and asked for any comments, changes, or corrections. Hearing none, she asked for a motion to approve the minutes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the May 19, 2020 Board of Supervisors Meeting, was approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Notice of Request for Proposals and Evaluation Criteria for Phase 1 Construction Bid**

Ms. Burns referred to the advertisement included in the package. Ms. Burns noted the project manual would be available starting Monday, the 22<sup>nd</sup>, and the ad would be in the paper on Monday. She noted that those interested should contact Dennis' office. Ms. Burns noted questions would be due Friday, July 17<sup>th</sup>. The due date listed was Friday, July 24<sup>th</sup>, which is at least 30 days out from the bid pick up date. Ms. Burns added that a Board meeting was scheduled for Tuesday, July 21<sup>st</sup>. She suggested that the Board continue that meeting and hold it a week later, so they don't have to wait until the August meeting to approve a bid.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Notice of Request for Proposals and Evaluation Criteria for Phase 1 Construction Bid, was approved.

Ms. Burns stated the ad would be placed today, and let Dennis know that was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Rigoni noted she had nothing to report

**B. Engineer**

There being none, the next item followed.

**C. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns presented the check register through June 4<sup>th</sup>, totaling \$3,918.02.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, the Check Register through June 4<sup>th</sup> for \$3,918.02, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns noted the financials were in the agenda package for the Board's review, no action was necessary. The Board had no questions on the financials.

**SIXTH ORDER OF BUSINESS**

There being none, the next item followed.

**Other Business**

**SEVENTH ORDER OF BUSINESS**

There being none, the next item followed.

**Supervisors Requests and Audience comments**

**EIGHTH ORDER OF BUSINESS**

Ms. Burns adjourned the meeting at 1:31 p.m.

**Adjournment**

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned at 1:31 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman



## SECTION IV

*Item will be  
provided under  
separate cover.*

# SECTION V

# SECTION VI

# SECTION VII